

*We Care Together!*



St. Maarten Medical Center (SMMC) is an ambitious and growing hospital organization on St. Maarten. With more than 420 FTE's, 28 Specialties and a capacity of 70 beds, we continuously strive to ensure safe, quality health care. Our primary service area of St. Maarten, Statia and Saba, represents a total population of approximately 60.000 people, constituting a multi-cultural mix with more than 100 different nationalities. In addition, we also offer health care services to the two million visitors annually.

SMMC has started the construction of the new St. Maarten General Hospital (SMGH) to expand its services in order to accommodate the increased care demand of the people of St. Maarten, its visitors and neighboring islands. The new hospital is planned to be operational in 2023.

# St. Maarten Medical Center

currently has a vacancy for a:

## MEDICAL APPLICATION ADMINISTRATOR

### Your Profile:

As **MEDICAL APPLICATION ADMINISTRATOR**, you improve the efficiency and effectiveness of the ICT work processes in the hospital. You also develop, implement and enforce policies and procedures and provide secure access authorization to applications and hardware.

### What we offer:

We offer you a versatile position with a great deal of responsibility in an open, dynamic and professional organization. You will work in a pleasant and rewarding atmosphere with opportunities for growth and development.

### Additional Requirements:

- ◆ Registered Nurse;
- ◆ Knowledge of medical terminology and nursing processes;
- ◆ Strong administrative skills, a good knowledge of working with computers and data processing programs (HIS software), excellent software skills including Microsoft Office programs;
- ◆ Service oriented, good communication, both written and verbal, interpersonal skills for trainings and guidance;
- ◆ Good command of the English language. Comprehension of additional languages considered an asset.

### Interested?

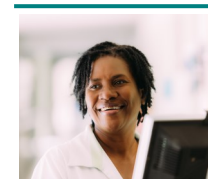
For more information, contact the HR Manager Mr. Harlec Doran at +1 (721) 543-3154 ext. 201 or 203.

Your motivation letter and resume can be submitted to the HR Department via [hr@smmc.sx](mailto:hr@smmc.sx). A copy of both should be submitted to the Labor and Social Affairs Dept. located on Soualiga Road #1, Philipsburg, St. Maarten.

**Deadline to apply is:**

**February 19<sup>th</sup> 2021**

Visit [www.smmc.sx](http://www.smmc.sx) for a full listing of our vacancies.



St. Maarten Medical Center  
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